

EFZ Member Churches, Missions etc based in Lusaka Province should download and submit completed applications by Monday 15 April, 2013.....

EVANGELICAL FELLOWSHIP OF ZAMBIA

(CHAZ/GF Proposal format)

Name of Organization:

.....

Project Title

.....

Contact Address of Applicant(s) -----

Telephone: -----

Email: _____

Proposal Summary

Name of Faith Based Organization

Project Title

Project goal

Project Objectives

Project site

Project target group

Number of people to be reached

Areas of Focus

Lead Sub Recipient

Evangelical Fellowship of Zambia

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Project duration

6months

1year

2years

Total cost

FBO/CBO registered with

Bank Details

Bank:.....

Account:

Account Name:.....

.....

Contact	person (s)
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Kindly attached the profile
(

Education level, academic qualification and necessary experience

Position:.....

Name:

Physical Address.....

.....

.....

Mobile no:.....

Email

Postal Address.....

.....

.....

1. Introduction

2. Problem Statement:

3. Experience in Community work on OVC and PLWAs management

4. Project Goal

5. Objectives

6. Gantt chart of Activities for duration of project

Month

2013

2014

Activity

May

June

July

Aug.

Sept

Oct

Nov

Dec

Jan

Feb

Mar

Apr

May

June

July

Aug

Sept

Oct

Nov

Dec

8.1. Management, Monitoring and Implementation Plan (Who will manage and implement the programme/project. How is it going to be implemented?)

Who? (i.e Personnel, Responsibilities etc.)

How? (Methodology, Criteria of selection, monitoring or home visits etc.)

When? (Frequency of visits, Reports, payments for beneficiaries etc.)

What? (What Evidence of support or beneficiary performance will you present? etc.)

BUDGET FORMAT

This model plan is developed to help respond in reaching the set targets and in monitoring progress

Indicator /Activity

Yearly target

Description /details

Quantity

Unit cost

Duration

Total cost

Documents to attach to the proposal

1. Copy of registration certificate
 2. Copy of latest board minutes
 3. Copy of latest bank statement
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4. List of Project Committee members and their designations

